Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply

CENTRE FOR PERSONNEL TALENT MANAGEMENT (CEPTAM)

Scrutinize, Actualize & Recognize Human Potential

DEFENCE RESEARCH & DEVELOPMENT ORGANISATION (DRDO)
MINISTRY OF DEFENCE, GOVERNMENT OF INDIA

Recruitment of 1901 Vacancies for the posts of Senior Technical Assistant-B (STA-B) and Technician-A (Tech-A) under Defence Research & Development Organisation Technical Cadre (DRTC)

ADVERTISEMENT No.: CEPTAM-10/DRTC

IMPORTANT DATES

CRUCIAL DATE OF ELIGIBILITY	**23rd September 2022**
OPENING DATE FOR ONLINE APPLICATION	**03rd September 2022, Time: 1000 Hrs**
CLOSING DATE FOR SUBMISSION OF APPLICATION	**23rd September 2022, Time: 1700 Hrs**
TENTATIVE DATE OF TIER-I EXAM (CBT)	**TO BE ANNOUNCED ON DRDO WEBSITE**

Defence Research and Development Organisation (DRDO) is working under Ministry of Defence, Government of India and is responsible for Research & Development of state-of-the-art battlefields systems required by Nation's forces viz. Army, Navy & Air Force. DRDO offers exciting and challenging career opportunities to work on defence systems, infrastructure & related activities in a broad spectrum of subjects/disciplines at its more than 60 laboratories/establishments/units spread throughout the country. **Online applications** are invited for direct recruitment to the various posts under **Defence Research & Development Organisation Technical Cadre (DRTC)** as per **Section-1** below. Candidates are advised to read the complete advertisement carefully, before filling up the online application form. Instructions for filling-up of online application and Frequently Asked Questions (FAQs) are available on CEPTAM notice board of DRDO website **www.drdo.gov.in**. This advertisement consists of five sections. All details given in these sections are applicable to candidates. Translation ambiguity, if any, shall be resolved by referring to the English version of the advertisement published in the Employment News. In case of any ambiguity, the decision of DRDO will be final. Any dispute will be subject to the courts/tribunals having jurisdiction over Delhi only.

SECTION-1

1.1 SENIOR TECHNICAL ASSISTANT-B (STA-B): Group 'B', Non-Gazetted, Non-Ministerial

1.1.1 PAY SCALE: Pay matrix Level-6 (₹ 35400-112400) as per 7th CPC Pay Matrix and other benefits/allowances as per extant Govt. of India rules.

1.1.2 AGE LIMIT AS ON CRUCIAL DATE OF ELIGIBILITY: Candidate must be between 18 and 28 Years of age (Relaxable for SC/ST/OBC-NCL/ESM/PwBD/Widows/Divorced Women/Women judicially separated from their husbands who are not remarried, Departmental Candidates with three years continuous service in Central Government, Disabled Defence Services Personnel, Persons Domiciled in J&K State during the period from 01-01-1980 to 31-12-1989 as per extant Govt. of India rules).

1.1.3 ESSENTIAL QUALIFICATION REQUIREMENT (EQR): Bachelor's degree in Science Or Diploma in Engineering or Technology or Computer Science or Allied Subjects, recognised by All India Council for Technical Education (AICTE), in the required Discipline. Candidates must have acquired the EQR as on crucial date of eligibility for the posts they are applying. Candidates whose results of the final examination awaiting as on crucial date of eligibility for the prescribed qualification are **NOT** eligible and hence should not apply. B.Sc. candidates must have read the required subject for at least 02 years in the course of B.Sc. programme. Please note that the candidates possessing higher qualification, ***viz., M.Sc. or B.Tech. or B.E. or Ph.D. degree etc.***, as on crucial date of eligibility, shall **NOT** be considered for the recruitment. Mere fulfilment of the minimum eligibility does not entitle any candidate to claim his/her candidature for selection to any post.

1.1.4 DESCRIPTION OF VACANCIES FOR SENIOR TECHNICAL ASSISTANT-B (STA-B):

POST CODE	SUBJECT/ DISCIPLINE	ESSENTIAL QUALIFICATION REQUIREMENT (EQR)	VACANCIES							POSTING STATION
			SC	ST	OBC	EWS	UR	TOTAL	PwBD	
0101	Agriculture	B.Sc. degree in Agriculture/Agricultural Science from recognised University/Institute.	1	1	2	0	6	10	**Total 46*** PwBD Vacancies as defined below: **CAT A [12]** **CAT B [12]** **CAT C [12]** **CAT D [10]** (*Including 03 backlog vacancies)	H1, L1,T1
0102	Automobile Engineering	Diploma in Automobile Engineering/Mechanical Engineering (Automobile) recognised by AICTE.	6	0	4	2	3	15		A2, B2, C2, V1
0103	Botany	B.Sc. degree in Botany from recognised University/Institute (candidates of ZBC etc. may also apply).	1	0	0	0	2	3		L1
0104	Chemical Engineering	Diploma in Chemical Engineering/Technology recognised by AICTE.	3	3	8	2	19	35		A3, B2, C1,H1, H2, J1, K1, N1, P1
0105	Chemistry	B.Sc. degree in Chemistry/Chemical Science from recognised University/Institute (candidates of PCM/ZBC/PCB etc. may also apply).	10	3	12	10	23	58		A1,A3, B2, C1, D2, G1, H1, H2, J1, J2, K1, K2, N1, P1, T1, V1
0106	Civil Engineering	Diploma in Civil Engineering recognised by AICTE.	4	2	7	4	8	25		B1, B2, C1, D2, H2, J1, P1, V1
0107	Computer Science	B.Sc. degree in Computer Science or Allied Subjects from recognised University / Institute Or Diploma in Computer Science / Engineering/Technology/ Information Technology recognised by AICTE (Courses by DOEACC/BCA/MCA are not eligible).	25	5	41	24	72	167		A1, A2, B1,B2, C1, D1, D2, H1, H2, J1, J2, K1, K2, L1, M1, P1, T1, V1
0108	Electrical & Electronics Engineering	Diploma in Electrical & Electronics Engineering recognised by AICTE.	5	0	4	2	6	17		A2, C1, C2, H2, K2, T1

0109	Electrical Engineering	Diploma in Electrical Engineering recognised by AICTE.	13	4	18	4	29	68			A1, A2, A3, B1, B2, D2, H1, H2, P1, V1,
0110	Electronics & Instrumentation	Diploma in Electronics & Instrumentation recognised by AICTE.	2	2	11	3	13	31			B2, C1, C2, D1, H1, H2, K2, L1, P1, V1
0111	Electronics or Electronics & Communication or Electronics & Telecommunication Engineering	B.Sc. degree in Electronics from recognised University/ Institute Or Diploma in Electronics or Electronics & Communication or Electronics & Telecommunication Engineering recognised by AICTE.	20	14	52	23	83	192			A2, A3, B1, B2, C1, C2, D1, D2, H2, J2, K2, P1, V1
0112	Instrumentation	B.Sc. degree in Instrumentation from recognised University/ Institute Or Diploma in Instrumentation or Instrumentation & Control Engineering recognised by AICTE.	1	0	5	3	8	17			B1, B2, C1, D1, H2, J1, N1, P1
0113	Library Science	Degree in Science with minimum one year Diploma in Library Science from recognised University/Technical Board/ Institute.	2	0	8	2	11	23			B2, C2, D2, H2, J1, K1, K2, P1, T1, V1
0114	Mathematics	B.Sc. degree in Mathematics from recognised University/Institute (candidates of PCM etc. may also apply).	0	1	3	2	7	13			C1, D2, J2, P1
0115	Mechanical Engineering	Diploma in Mechanical Engineering or Mechanical Engineering (Production/Automobile/ Refrigeration & Air Conditioning/Maintenance etc.) recognised by AICTE.	40	21	60	38	135	294			A1, A2, A3, B1, B2, C1, C2, D1, D2, H1, H2, J1, J2, K2, L1, N1, P1, T1, V1
0116	Metallurgy	Diploma in Metallurgical Engineering recognised by AICTE.	5	1	5	1	9	21			B2, H2, P1
0117	Medical Lab Technology (MLT)	B.Sc degree in Medical Laboratory Technology (MLT) or 10+2 with Science subjects and minimum 02 year Diploma in Medical Laboratory Technology recognised by Central Government or State Government with 01 year relevant experience in a Medical Laboratory	1	2	4	1	8	16			B2, C2, D1, D2, H1, J1, T1
0118	Photography	B.Sc. degree in Photography from recognised University/ Institute Or Diploma in Photography recognised by AICTE (Applied courses and Bachelor in Fine Arts are not eligible).	0	0	1	1	6	8			A3, B2, C1, D2, H2, V1
0119	Physics	B.Sc. degree in Physics from recognised University/Institute (candidates of PCM/PCB etc. may also apply).	3	2	6	6	15	32			A3, B1, C1, D1, D2, H2, J2, K1, K2, N1, P1
0120	Printing Technology	B.Sc. degree in Printing Technology from recognised University/Institute Or Diploma in Printing Technology/Engineering recognised by AICTE.	0	0	1	0	4	5			D2
0121	Psychology	B.Sc. degree in Psychology from recognised University/Institute.	3	0	4	1	3	11			D2
0122	Textile	B.Sc. degree in Textile/Textile Chemistry from recognised University/Institute Or Diploma in Textile Chemistry or Textile Engineering/ Technology recognised by AICTE.	3	0	1	0	1	5			A1, B2, C1, K1
0123	Zoology	B.Sc. degree in Zoology from recognised University/Institute (candidates of ZBC etc. may also apply).	1	0	2	3	3	9			D2, G1, L1, T1
		Total	**149**	**61**	**259**	**132**	**474**	**1075**	**46**		

1.2 TECHNICIAN-A (TECH-A): Group 'C', Non-Gazetted, Non-Ministerial

1.2.1 PAY SCALE: Pay matrix Level-2 (₹ 19900-63200) as per 7th CPC Pay Matrix and other benefits/allowances as per extant Govt. of India rules.

1.2.2 AGE LIMIT AS ON CRUCIAL DATE OF ELIGIBILITY: Candidate must be between 18 and 28 Years of age (Relaxable for SC/ST/OBC-NCL/ESM/PwBD/Widows/Divorced Women/Women judicially separated from their husbands who are not remarried, Departmental Candidates with three years continuous service in Central Government, Disabled Defence Services Personnel, Persons Domiciled in J&K State during the period from 01-01-1980 to 31-12-1989 as per extant Govt. of India rules).

1.2.3 ESSENTIAL QUALIFICATION REQUIREMENT (EQR): (i) Xth Class pass or equivalent from a recognised Board or Institute; and (ii) Certificate from a recognised Industrial Training Institute in the required discipline; Or Certificate of minimum one year duration from a recognised Institution in the required discipline if the Industrial Training Institutes do not award Certificate in that discipline Or National Trade Certificate in the required discipline; Or National Apprenticeship Certificate in the required discipline.

1.2.4 DESCRIPTION OF VACANCIES FOR TECHNICIAN-A (TECH-A):

POST CODE	TRADE/ DISCIPLINE	ESSENTIAL QUALIFICATION REQUIREMENT (EQR)	VACANCIES									POSTING STATION
			SC	ST	OBC	EWS	UR	TOTAL	MSP	ESM	PwBD	
0201	Automobile	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Automobile Trade.	0	0	0	0	5	5	0	0	**Total 34 Vacancies**	A2, B2, P1, V1

0202	Book Binder	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Book Binder or Offset Machine Operator cum Book Binder Trade.	2	3	6	2	7	20	0	0	as defined below:	D2, H2, P1
0203	Carpenter	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Carpenter Trade.	2	2	3	1	4	12	0	0	**CAT A [09]**	B2, C1, D1, G1, H2, J2, P1
0204	CNC Operator	(i) Xth Class Or equivalent and (ii) Certificate from ITI in CNC Operator Trade.	0	0	5	0	4	9	0	0	**CAT B [08]**	B2, H2, P1
0205	COPA	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Computer Operator & Programming Assistant (COPA) Trade.	16	8	33	9	73	139	0	3	**CAT C [08]**	A1, A2, A3, B2, D1, D2, H1, H2, J1, J2, K1, K2, L1, M1, N1, P1, T1, V1
0206	Draughtsman (Mechanical)	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Draughtsman (Mechanical) Trade.	4	3	8	5	15	35	0	0	**CAT D [09]**	A1, B2, H2, J1, K1, K2, P1, V1
0207	DTP Operator	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Desktop Publishing Operator Trade.	1	1	2	0	4	8	0	0		B2, D2, J1
0208	Electrician	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Electrician/Wireman/Electrical Fitter Trade.	17	13	20	9	47	106	2	8		A1, B1, B2, C1, C2, D1, D2, G1, H1, H2, J1, K1, K2, N1, P1, T1, V1
0209	Electronics	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Electronics/Electronic Mechanic /Radio & TV. Mechanic/Radar Mechanic/IT & Electronic System Maintenance/Maintenance of Industrial Electronics Trade.	12	7	22	12	60	113	2	7		A2, A3, B1, B2, C1, D1, D2, H2, J1, J2, K2, L1, N1, P1, V1
0210	Fitter	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Fitter/Bench Fitter Trade.	17	10	30	19	51	127	4	17		A2, B1, B2, C1, C2, D1, D2, G1, H2, J1, J2, K2, N1, P1, V1
0211	Grinder	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Grinder/Machinist Grinder Trade.	0	0	2	0	5	7	0	0		B2, H2, P1
0212	Machinist	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Machinist Trade.	12	5	22	10	40	89	2	6		A2, B2, C1, C2, D1, D2, H2, J1, K2, N1, P1, V1
0213	Mechanic (Diesel)	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Mechanic (Diesel) Trade.	0	0	0	0	4	4	0	0		H1, H2, J1
0214	Mill Wright Mechanic	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Mill Wright Mechanic Trade.	0	0	0	0	8	8	0	0		B2, H2, P1
0215	Motor Mechanic	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Motor Mechanic Trade.	1	1	4	3	4	13	0	0		A1, A2, B2, C1, C2, H2, K2, P1, V1
0216	Painter	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Painter Trade.	0	0	0	2	1	3	0	0		B2, H2, J2
0217	Photographer	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Photographer/Digital Photographer Trade.	3	0	2	0	6	11	0	1		A1, A2, B2, C1, J1, K1, L1, P1
0218	Refrigeration & Air Conditioning	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Refrigeration & AC Mechanic/Technician Trade.	1	0	3	1	3	8	0	0		B1, B2, C1, D2, K1
0219	Sheet Metal Worker	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Sheet Metal Worker Trade.	2	3	6	0	3	14	0	1		B2, C2, D2, H2, P1
0220	Turner	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Turner Trade.	4	6	13	5	17	45	1	3		B2, C1, D1, H2, J1, K2, P1, V1
0221	Welder	(i) Xth Class Or equivalent and (ii) Certificate from ITI in Welder Trade.	5	4	12	1	28	50	1	1		B1, B2, C1, C2, H2, J1, K2, P1
		Total	**99**	**66**	**193**	**79**	**389**	**826**	**12**	**47**	**34**	

1.3 CODE OF POSTING STATION: A1=Agra; A2=Ahmednagar; A3=Ambernath, B1=Balasore; B2=Bengaluru; B3=Bhubaneswar; C1=Chandigarh; C2=Chennai; D1=Dehradun; D2=Delhi; G1=Gwalior; H1=Haldwani; H2=Hyderabad; J1=Jagdalpur; J2=Jodhpur; K1=Kanpur; K2=Kochi; L1=Leh; M1=Mysore; N1=Nashik; P1=Pune; T1=Tezpur; V1=Visakhapatnam.

1.4 PERSONS WITH BENCHMARK DISABILITY (PwBD): CAT A: (a) Blindness and low vision; CAT B: (b) Deaf and hard of hearing; CAT C: (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; CAT D: (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

SECTION-2

2.1 REMUNERATION AND SERVICE CONDITION: Recruited candidates will get pay according to pay level (7th CPC Pay Matrix) of the applied post and other benefits include dearness allowance, house rent allowance, transport allowance, children education allowance, leave travel concession, medical facilities, CSD facility and other allowances/advances as per extant Govt. of India rules. The recruited candidates will be covered under National Pension System (NPS) of the government unless provided otherwise as per extant Govt. of India rules. DRDO has beautiful well laid out green campuses with residential quarters, general amenities & sports facilities at most of the laboratories/establishments. The recruited candidates will be governed by the central government rules. The personnel policies in DRDO are well laid down. The selected candidates will be appointed on probation and are liable to serve anywhere within limits of Union of India including field locations/remote areas, as and when required, as per extant Govt. of India rules.

2.2 TERMS OF POSTING: Candidates must give their preferences for posting to various stations related to the post code in the application. The preference of posting to stations once given by the candidate will be treated as final and irreversible. Subsequent request for change in preference will not be entertained under any circumstances/reasons. Candidates are, therefore, advised to carefully give preference of posting

stations in online application form. However, DRDO reserves its right to nominate the candidate anywhere in India depending upon Organisational requirement.

2.3 ELIGIBILITY CRITERIA: All eligibility conditions will be determined with reference to the crucial date of eligibility as mentioned in this advertisement. **A) NATIONALITY:** Candidate must be a citizen of India or as per extant Govt. of India Rules. **B) Essential Qualification Requirement (EQR): Candidates must have completed EQR** as on Crucial date of Eligibility. **C) MEDICAL FITNESS:** Candidates must be in good mental and physical health and free from any physical deformity which may interfere in efficient discharge of duties. Provisionally shortlisted candidates will be subjected to a medical examination as prescribed by the competent authority, before the offer of appointment is issued. If a candidate is found unfit, he/she will not be offered an appointment. For PwBD candidates, medical fitness standards are as per extant Govt. of India rules. **D) NO OBJECTION CERTIFICATE (NOC):** Candidates serving in Govt., PSU, Autonomous organisations and Departmental candidates must apply through proper channel. Candidates should obtain NOC from the present employer at appropriate time. Application submitted without NOC will be treated as provisional. NOC must be submitted along with other documents at the time of document verification, if shortlisted. **Note: i) Candidates should ensure that they fulfill all the eligibility criteria before applying the post.** Their admission at all stages of the selection process will be purely provisional, subject to fulfilling prescribed eligibility criteria. If, on verification, at any stage during or after the selection process, it is found that, they do not fulfill any of the eligibility criteria, their candidature/appointment will be cancelled without notice, and no representation in this regard will be entertained under any circumstances. **ii)** Provisional shortlisting/selection at any stage of the process or success in the examination confers no right of appointment, unless the DRDO is satisfied, after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post. **iii)** The decision of DRDO in all matters related to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examination(s), allotment of examination centres and nomination of provisionally shortlisted candidates to a specific lab/city will be final & binding on the candidates and no correspondence will be entertained in this regard.

2.4 RESERVATION/RELAXATION BENEFITS: A) Reservation/ Relaxation benefits regarding age, minimum qualifying criteria etc. are applicable to the SC/ST/OBC-NCL/EWS/PwBD/ESM/MSP etc. candidates applying against vacancies earmarked for them, in accordance with the instructions/orders/circulars, as per extant Govt. of India orders. As per DoPT OM no. 36039/1/2019-Estt.(Res.) dated 31st Jan 2019, the benefit of reservation under EWS can be availed upon production of a valid Income and Asset Certificate (as on or before crucial date of eligibility of this Advt.) issued by a Competent Authority. Candidates who are not covered under the scheme of reservation for SC/ST/OBC and whose family gross annual income is below Rs 08 Lakh (Rupees Eight Lakh) are to be identified as EWS for benefit of reservation for EWS. **B)** Candidates seeking reservation/relaxation benefits must support their claim with duly self-attested copies of relevant certificates issued by Govt./notified competent authority, at the time of document verification or whenever required by DRDO, else their claim for any reservation/relaxation etc. will NOT be considered. **C) A candidate seeking reservation/relaxation benefits of OBC must ensure that he/she possess a genuine caste/community certificate in Central Govt. format and does not fall in creamy layer on the crucial date of eligibility. D)** Candidates with benchmark physical disability of 40% or above only would be considered as person with benchmark disability (PwBD) and entitled to reservation for PwBD. These reservations are applied horizontally as per Govt. rules. **E)** Ex-Servicemen who have already secured employment in civil side under Central Govt. in Group 'C' & 'D' posts on regular basis after availing the benefits of reservation given to Ex-servicemen for their re-employment are not eligible for reservation in ESM category and fee concession. However, such candidates can avail the benefit of reservation as Ex-servicemen for subsequent employment if he/she immediately after joining civil employment, has given self-declaration/undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he/she had applied for before joining the initial civil employment as mentioned in the OM No. 36034/1/2014-Estt (Res) dates 14th August 2014 issued by DoP&T. **F)** It may be noted that, candidature will remain provisional till the veracity of the concerned documents are verified/re-verified by the appointing authority.

2.5 AGE RELAXATION: A) The candidate must be within prescribed age limit on the crucial date of eligibility. However, upper age limit is relaxable for SC, ST, OBC-NCL, PwBD, ESM, Widows, Divorced Women & Women judicially separated from their husbands who are not remarried, Departmental Candidates with three years continuous service in Central Government, Disabled Defence Services Personnel, Persons domiciled in J&K state during the period from 01-01-1980 to 31-12-1989 as per the rule prescribed by the Government of India. No age relaxation is allowed to SC/ST/OBC-NCL candidates applying against unreserved (UR) vacancies. Candidates belonging to PwBD, ESM, Departmental Candidates with three years continuous service in Central Government, Disabled Defence Services Personnel, Persons domiciled in J&K state during the period from 01-01-1980 to 31-12-1989 categories, who are applying against UR vacancies will get age relaxation benefit only for their respective category as above and no additional relaxation will be given for belonging to SC/ST/OBC-NCL category (Refer FAQs for further details). **B)** For relaxation, proforma for certificates may be downloaded (if required) from the CEPTAM notice board on DRDO website **www.drdo.gov.in**

SECTION-3

3.1 HOW TO APPLY: Candidates must satisfy themselves, before applying, about their eligibility for the post. Candidates are, therefore, urged to carefully read the advertisement and complete the application form and submit the same as per the instructions to avoid rejection later. **A)** All candidates must apply online through the link **DRDO Recruitment [CEPTAM Notice Board]** available on DRDO website (https://www.drdo.gov.in). Applications submitted by other means/mode will be summarily rejected. **B)** The online application portal will be opened **on 03rd Sep 2022 (1000 Hrs) and closed on 23rd Sep 2022 (1700 Hrs**) **C) Candidates are advised to submit online applications much before the closing date and not to wait till last date to avoid the possibility of network congestion or failure to login to the website on account of heavy rush/load on the website during the closing hours/days**. **D)** CEPTAM will not be responsible for the candidates, if candidates are not able to submit their applications within the last date due to the aforesaid reasons. **E)** Firstly, the candidate must register online by filling up the basic details. After successful registration, the candidate will get a user Id & password on registered email (note it down & keep safely), which will be used to login for filling of application. **F)** The candidate must fill their name, date of birth, father's name & mother's name as given in matriculation/secondary certificates. **G)** Candidates should have their own mobile number and valid & active personal email id. CEPTAM will not entertain any request for change of mobile number & email address at any stage. **H) The following documents and their scanned copies must be kept ready before filling online application**: **(i) EQR certificates: (1.1) For the post of STA-B:** EQR certificates e.g. B.Sc., Diploma etc. (as applicable). **(1.2) For the post of Tech-A**: EQR certificates e.g. Certificate from ITI (NCVT/SCVT)/National Trade Certificate/National Apprenticeship Certificate in required discipline (as applicable). **(ii)** Xth class or equivalent certificate for age proof. **(iii)** Photograph (Use only recent colour photograph taken within last 30 days. Keep sufficient copies of the same photograph for future use. **(iv)** Signature on plain white paper. **(v)** Identity proof (ID) (**e.g. Aadhaar, Passport, Voter ID, PAN, Driving License, School/ College Id card, any other photo bearing Id card issued by the Central or State Govt.**) which must be carried in original during the examination & document verification. **I)** Contact details such as e-mail, mobile number, correspondence & permanent address etc. must be correct & active during the recruitment cycle as all communication will be done through them. **J)** Candidates are required to submit all the acquired qualification as on crucial date of eligibility during filling of online application form.

3.2 SUBMISSION OF APPLICATION: A) Candidates should read the detailed instructions (available on our website) carefully before filling the online application. **B)** Candidates must review their application before final submission. **C)** Candidates are required to make online payment of application fee (wherever applicable). **D)** Eligibility of the candidate will be considered on the strength of the information furnished in the online application form. After final submission, request for change/correction in the particulars given in the application form, shall not be entertained under any circumstances. CEPTAM will not be responsible for any consequences arising out of non-acceptance of any correction/deletion in any particular given by candidates in application form. Hence candidates are advised to fill the application form carefully. **E)** When application is successfully submitted, it will be considered provisionally. Candidates are advised to take a printout of application and keep safely. **No printed copy of application is required to be sent to CEPTAM.** However, candidates have to produce duly signed printed copy of application at the time of document verification, if provisionally shortlisted.

3.3 APPLICATION FEE, MODE OF PAYMENT AND EXEMPTION FROM PAYMENT OF FEE: A) APPLICATION FEE: Non-refundable/Non-transferable application fee of Rs. 100/- (Rupees one hundred only) is to be paid by the candidate. **B) MODE OF PAYMENT**: Fee is to be paid online through credit card/debit card/net banking/UPI. All applicable service charges i.e. bank charges shall be borne by candidates only. Application fee paid by the candidates who have not completed their application or whose application is rejected will **NOT** be refunded. Application fee once paid shall **NOT** be refunded under any circumstances nor it will be adjusted against any other examination. No representation against such rejection will be entertained. **C) EXEMPTION FROM PAYMENT OF FEE:** All women and SC/ST/PwBD/ESM candidates are exempted from payment of application fee, as per extant Govt. of India

rules. **D)** Ex-servicemen, who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to Ex-servicemen for their re-employment, are NOT eligible for fee concession.

3.4 EXAMINATION CITIES FOR TIER-I (CBT): Candidates are advised to choose any three different cities from the following list in order of priority for Tier-I examination. The option/preference once given by the candidate will be treated as final and irreversible. **Request for change of examination city/centre/shift will not be entertained**. Hence, the candidates should select the city carefully during the filling of online application. CEPTAM reserves the right to add/delete any examination city and allot the candidates to any examination city other than chosen by candidate depending upon the operational constraints.

01	AGRA	14	HYDERABAD	27	NAGPUR
02	AHMEDABAD	15	IMPHAL	28	NASHIK
03	BENGALURU	16	ITANAGAR	29	PANAJI
04	BHOPAL	17	JABALPUR	30	PATNA
05	BHUBANESWAR	18	JAIPUR	31	PORT BLAIR
06	CHANDIGARH	19	JAMMU	32	PUNE
07	CHENNAI	20	JODHPUR	33	RAIPUR
08	COIMBATORE	21	KANPUR	34	RANCHI
09	DEHRADUN	22	KOCHI	35	SILIGURI
10	DELHI NCR	23	KOLKATA	36	THIRUVANANTHAPURAM
11	GORAKHPUR	24	LEH	37	VARANASI
12	GUWAHATI	25	LUCKNOW	38	VIJAYAWADA
13	GWALIOR	26	MUMBAI	39	VISAKHAPATNAM

3.5 REJECTION CRITERIA: The rejection of applications will be based on following grounds: **A)** Not meeting Essential Qualification Requirement (EQR). **B)** Incomplete or partially filled Applications. **C)** Applications without prescribed Fees (wherever applicable). **D)** Applications not received through online mode. **E)** Applications having blurred/irrelevant photo, signature or other documents. **F)** Underage or overage as on crucial date of eligibility. **G)** Only one online application is to be submitted by the candidate for one post code. If a candidate submits more than one application successfully for the same post code, then only the latest application with application fee (if applicable) will be considered and other applications will be rejected.

3.6 DATE OF EXAMINATION AND ADMIT CARD: The date of examination will be published on website later. The date, time & venue of examination will be given on admit card. The admit cards will be available on our website (https://www.drdo.gov.in) for download/print, tentatively 02 weeks prior to examination. **Admit cards will not be sent by post**. Candidates must print (preferably in colour) the admit card and carry it for appearing in examinations. Valid original photo Id (as mentioned in the application form) is mandatory along with admit card to appear in the examination. CEPTAM reserves the right to divert candidate of any centre to other centre depending upon operational constraints. CEPTAM will not entertain any request for any change in examination city, centre, date and shift allotted to candidate(s). Mere issue of admit card to the candidates will **NOT** imply that their candidature has been finally accepted by the CEPTAM.

3.7 APPLICATION FOR MULTIPLE POSTS: Candidates applying for more than one post code should submit their application, complete in all respects, separately. Candidates, who have applied for more than one post code, should be aware that centre for each examination may be different, and examination may be on the same day/shift. If the examinations are in two different shifts on the same day, it will be the candidate's responsibility to reach the allocated centre. If the examination for two post codes applied by candidate is in the same shift, he/she will be able to appear in the examination of only one post code as per his/her choice.

SECTION-4

4.1 SELECTION PROCESS: (i) For the post of STA-B: The selection process will consist of Tier–I (Screening) and Tier-II (Final Selection) as described in **Table-1**: **A)**Tier-I and Tier-II will be conducted in Computer Based Test (CBT) mode. **B)** The Score of Tier-I (CBT) may be normalized as per requirement. **C)** The Tier-I and Tier-II will consist of objective type-multiple choice questions only. **D)** Tier-I examination is for screening and Tier-II is for final selection. **(ii) For the post of Tech-A:** The selection process will consist of Tier–I (CBT) and Tier-II (Trade Test) as described in **Table-2**: **A)** The Score of Tier-I (CBT) may be normalized as per requirement. **B)** The Tier-I (CBT) will consist of objective type-multiple choice questions only. **C)** Tier-I examination is for Provisional selection and Tier-II (Trade Test) is qualifying in nature. **D)** Trade test will be of ITI level in the related trade, to test the practical skills of the candidates. The test may be of about one to two hours duration. **E)** The mode of selection may change depending upon the organizational requirement/Govt. of India policy for both STA-B & Tech-A posts.

4.1.1 EXAM PATTERN: A) There will be no negative marking for wrong answer. **B)** The syllabus of the examinations will be commensurate to essential qualification required for the post. **C)** The medium for examination will be Hindi and English.

Table-1 (For the post of 'STA-B')

Tier	Mode/Type of Examination	Scope of Examination	No of Questions	Maximum Marks	Duration of Exam (Mins.)
I	CBT for Screening[@]	Test common to all post-codes : Quantitative ability/aptitude, General intelligence & Reasoning ability, General awareness, English language (basic knowledge), General science	120	120	90
II	CBT for Provisional Selection[@@]	Test specific to subject of post-code	100	100	90

[@]**SCREENING CRITERIA:** Tier-I exam is for screening. The minimum qualifying marks for Tier-I is 40% for UR/OBC candidate and 35% for SC/ST candidates. Candidates will be provisionally shortlisted based on Tier-I examination merit in a ratio of **1:8** (No. of vacancy: No. of shortlisted candidates) provided they secure the minimum qualifying marks in examination. However, this ratio may increase or decrease depending upon the organizational requirements. The last candidate securing equal marks in the bracket will also be included. These provisionally shortlisted candidates will be called for Tier-II examination.

[@@] **PROVISIONAL SELECTION CRITERIA:** The provisional selection will be based on the order of merit obtained in Tier-II examination depending upon the post/category/sub-category of the candidate. The minimum qualifying marks for Tier-II is 40% for UR/OBC candidate and 35% for SC/ST candidates.

Table-2 (For the post of 'Tech-A')

Tier	Mode/Type of Examination	Scope of Examination	No of Questions	Maximum Marks	Duration of Exam (Mins.)
I	CBT (Provisional Selection[#])	Section-A: Quantitative ability/aptitude, General intelligence & Reasoning ability, General awareness, English language (basic knowledge) AND Section-B: Specific to trade/discipline of post-code	40 (Section-A) + 80 (Section-B)	120	90
II	Trade Test (Qualifying in nature [##])	Specific to trade/discipline of post-code (Trade test will be of ITI level in the related trade to test the practical skills of the candidates)	The Trade test may be of about one to two hours duration.		

[#] **PROVISIONAL SELECTION CRITERIA:** The provisional selection will be based on the merit obtained in Tier-I examination depending upon the post/category/sub-category of the candidate. The minimum qualifying marks for Tier-I is 40% for UR/OBC candidates and 35% for SC/ST candidates.

[##]**TRADE TEST CRITERIA:** Candidates will be provisionally shortlisted based on Tier-I examination merit in a ratio of **1:8** (No. of vacancy: No. of shortlisted candidates) provided they secure the minimum qualifying marks in examination. However, this ratio may increase or decrease depending upon organizational requirements. The last candidate securing equal marks in the bracket will also be included. Provisionally shortlisted candidates in Tier-I will be called for Tier-II (Trade Test). It is mandatory to qualify Tier-II (Trade Test) for final selection.

NOTE: A) SC, ST, OBC, EWS, ESM, MSP and PwBD candidates (wherever applicable), who are selected on their own merit without relaxed standards, will be considered against the unreserved vacancies as per Govt. of India orders. **B)** The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, EWS, ESM, MSP and PwBD candidates (wherever applicable).

4.2 RESOLUTION OF TIE CASES : In cases where more than one candidate secure the equal aggregate marks in Tier-II examination (For the Post of STA-B) and Tier-I (For the post of Tech-A), tie cases will be resolved by applying following criteria, one after another, as applicable till the tie is resolved. **A)** Marks obtained in Tier-I examination (**For the Post of STA-B only**). **B)** Date of birth, older candidate placed higher in merit list. **C)** Alphabetical order in which the names of the candidates appear.

4.3 PROVISIONS FOR PwBD CATEGORY: (i) Visually impaired, orthopedically handicapped (afflicted by cerebral palsy), orthopedically handicapped (both arm affected), orthopedically handicapped candidates who has a locomotor disability wherein the dominant writing extremity is affected to the of slowing down the performance of the candidate (such deficiency to be indicated in the certificate, issued by competent authority, submitted by the candidate) will be allowed compensatory time of 20 minutes per hour in the examination as per Govt of India orders. Candidates who are eligible for compensatory time may use the facility of scribe and candidates are required to bring their own scribe. **(ii)** Question papers will not be provided in Braille for visually impaired candidates.

4.4 NOMINATION FOR POSTING TO LABS/ESTTS/UNITS: The function of the CEPTAM is to select and nominate the shortlisted candidate(s) to the concerned DRDO Lab/Estt/Unit on the basis of vacancies projected by various DRDO Labs/Estts/Units. Nomination shall be on the basis of merit of the candidates and preference of posting to stations given by the candidates in their application for further processing of their candidature. Offer of appointment will be issued by concerned Lab/Estt/Unit subject to satisfying all eligibility criteria including antecedents and character. DRDO reserves the right to nominate candidates to any place in India depending upon organisational requirements/constraints.

SECTION-5

5.1 IMPORTANT INSTRUCTIONS FOR CANDIDATES: A) Before applying, candidates are advised to go through the detailed advertisement and Frequently asked questions (FAQs). **B)** Note down the application number for future use. **C)** Take a printout of the application form and keep it with you. **No printed copy of application is required to be sent to CEPTAM. D)** Admit card would be available on DRDO website tentatively 02 weeks prior the examination which is required to be downloaded and printed for appearing in examination. **E)** Candidates seeking reservation/relaxation benefits applicable for SC/ST/OBC-NCL/EWS/ESM/ MSP/PwBD/ Departmental Candidates with three years continuous service in Central Government/Widows/Divorced Women/Women Judicially Separated from their husbands who are not remarried etc. must ensure that they are entitled to such reservation/relaxation as per extant Govt. of India rules and are in possession of relevant certificate(s). **F)** Admit card for examination will NOT be sent by CEPTAM by post. **G)** The candidate must bring one passport size recent colour photograph; admit card & preferably same Photo Id in original (as mentioned in application form) at examination centre. **H)** There will be no provision of re-evaluation/re-checking of answers given by candidates in CBT. **I)** To familiarize with CBT process, candidates are advised to go through the mock test available on website, tentatively 02 weeks prior to examination. **J)** Candidates will go through biometric attendance & metal detector for frisking at examination centres. **K)** Electronic gadgets like Mobile phones, Bluetooth devices, pen drive, laptops, calculators etc., any other communication devices, wrist watches/fitness band, pen/pencil, debit/credit card, ornaments & jewellery/ring/chain/locket etc and any other prohibited items are strictly NOT allowed inside the exam hall. **L)** Candidates are advised to visit only official website of DRDO (www.drdo.gov.in) for any information & updates and be very cautious about fake websites, news, messages and job racketeers. **M)** Candidates are advised in their own interest not to bring any of the prohibited items including mobile phones etc. to the venue of the examination, as arrangements for safe keeping cannot be assured. **N) Signatures of the candidates on all documents should be identical and must be in running handwriting and not in block/capital or disjointed letters. O)** Candidates may note that particulars mentioned in the online application will be considered as final and no change/alteration/modification will be allowed/entertained after submission of application under any circumstances. **P)** In case of fake/fabricated application/registration by misusing any dignitaries name/photo, such candidate will be held responsible for the same and liable for suitable legal action under Cyber/IT act. **Q)** Application will be accepted through online mode only. **R)** Candidates should ensure that they fulfill all the eligibility criteria before applying the post. Their admission at all stages of the selection process will be purely provisional, subject to fulfilling prescribed eligibility criteria. If, on verification, at any time during or after the selection process, it is found that, they do not fulfill any of the eligibility criteria, their candidature/appointment will be cancelled without notice, and no representation in this regard will be entertained under any circumstances. **S)** Candidature will be cancelled at any stage of recruitment process or even after joining, in case any information provided by the candidate is found to be false or is not found in conformity with the eligibility criteria mentioned in this advertisement. **T) No Travelling Allowances** is admissible to any candidates for appearing in the examination.

5.2 DISCLOSURE OF SCORES AND RANKING OF CANDIDATES PUBLICALLY: In accordance with the directions issued by DOPT vide its O.M. No.39020/1/2016-Estt. (B) Dated 21.06.2016, after declaration of result, DRDO will publish the scores/rankings of the qualified but not nominated candidates on the website in descending order of ranking. Accordingly, following details of the candidates will be made available on the website: (i) Name (ii) Father's name (iii) Date of Birth (iv) Category & sub category (v) Gender (vi) Educational qualifications (vii) Total marks obtained in the qualifying examination (viii) Rank in merit. (ix) Correspondence address (x) E-mail. However, at the time of filling up of application form, the candidate will have the option to opt out of disclosing the above details, publicly.

5.3 ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT: Misrepresentation, hiding or falsification of facts detected at any stage of the selection process will result in cancellation of candidature, without any notice, and no correspondence in this regard will be entertained. Candidates are warned that the candidature will be summarily cancelled at any stage of the recruitment, in respect of candidates found to have indulged in any of the following: **A)** In possession of mobile phone & accessories, Bluetooth devices and other electronic gadgets within the premises of the examination centres, whether in use or in switched off mode. **B)** Involved in malpractices or using unfair means in the examination. **C)** Submitting fabricated documents or documents which have been tampered with. **D)** Making statements which are incorrect or false or suppressing material information. **E)** Impersonation. **F)** Resorting to any other irregular or improper means in connection with his/her candidature for the examination. **G)** Misconduct/Misbehaving in any manner in the examination hall with the invigilators, exam duty officials or DRDO representatives. **H)** Canvassing in any form or disruption of examination. **I)** Carrying any fire arms/weapons, objectionable items. **J)** Sharing examination terminal through remote desktop software/Apps/LAN/WAN, etc. **K)** Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the Examination. **L)** Damaging Examination related infrastructure/equipments.

NOTE: The defaulter candidate may be debarred permanently or for a specified period from future recruitments. Canvassing in any form will lead to disqualification. In addition to that, CEPTAM reserves the right to initiate legal action or register FIR against such candidates. Candidature can also be cancelled at any stage of the recruitment on any ground which the organisation considers to be the sufficient cause for cancellation of candidature.

5.4. CAUTION: A) Candidates are advised not to fall in trap of fraudulent recruitment advertisements and job offers being made by some unscrupulous elements forging DRDO name/logo. The official website of DRDO is www.drdo.gov.in for any information/updates etc. **B)** Please note that CEPTAM does not request any payment at any stage of selection process except an application fee of Rs. 100/- wherever applicable (required along with the application submission). If anyone are contacted with any request, please do not respond/act on such E-mail/phone call etc. and inform CEPTAM immediately, through E-mail or helpline number.

5.5 COURTS JURISDICTION: Any dispute in regard to this recruitment will be subject to the courts/tribunals having jurisdiction over Delhi only.

5.6 ABBREVIATIONS: CAT= Category, CBT= Computer Based Test, CPC= Central Pay Commission, CSD= Canteen Store Department, EQR= Educational Qualification Requirement, ESM= Ex-Serviceman, EWS= Economically Weaker Section, Id= Identification with photo, MSP= Meritorious Sports Person, NOC= No Objection Certificate, NCL= Non-creamy layer, OBC= Other Backward Class, PSU= Public Sector Undertaking, PwBD= Person With Benchmark Disability, SC= Scheduled Caste, ST= Scheduled Tribe, UR= Unreserved.

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