TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed to be University, established Under Section 3 of the UGC Act, 1956)

TISS NATIONAL ENTRANCE TEST (TISS-NET) 2023

INSTRUCTIONS FOR CANDIDATES

Test Method: Computer Based MCQ Test

Date: February 25, 2023 (Saturday)

Reporting time - 12.40 pm

Gate Closes at - 1.40 pm (**No entry will be permitted after this time**)

Considering the possible delay due to limited travel facilities, traffic congestions and/or any other delay en-route to the test locations, candidates are requested to plan their travel well ahead of time so as to reach the test centre before the reporting time (12:40pm).

TEST	**Start time**	**Closing time**	**Duration**	**Max Marks**	**Negative Marking**
TISS-NET 2023	02.00 p.m.	03.40 p.m.	1 hour 40 minutes	100 marks	No negative marking

General Instructions:

- All candidates are expected to report to their designated test centres by 12.40 pm.
- The test centres gate will close at 1.40 pm sharp.
- Those candidates reporting to the centre **after 1.40 pm will not be allowed inside the test centre as there are screening and verification of the candidates before entering the test center.**
- Candidates will be seated at their designated terminals by 1.45 pm. The test will start at 2 pm sharp.
- Candidates **not** carrying their hall tickets and original Government Valid ID proof like Aadhaar card or driving license or passport or college ID, **will not be allowed** to take the test.
- Candidates must sign on the attendance sheet as a proof of their presence at/in the test. Candidates not signing on the attendance sheet will be considered as absent for the Test and no claim will be entrained thereafter.
- Candidates are not allowed to bring any books, notes, loose sheets, mathematical and drawing instruments, log tables, map stencils or slide rules inside the Test Hall.
- Blank sheet will be provided for doing rough work at the exam centre. After completing the exam the all the sheets must be returned to the invigilators.

- Electronic devices including Mobile Phones, Pagers, Digital Watches, calculators, **cameras and spy cameras or any other digital/communication/storage devices** are **strictly PROHIBITED inside the test centre**. Any candidate found with any of the prohibited items in the Test Centre, will be removed from the test centre and disqualified from the test. In such cases necessary action will be initiated against the candidate as appropriate.

- **No candidates will be allowed to leave the test hall before completion of TISS-NET at 3:40 PM.**

  Please Note:

- Candidates are suggested to have their lunch before they come for the test as the canteens at many centres may not be open, it being a weekend.

- Drinking water facility will be available at all the test centres. However, candidates may bring water on their own ONLY in fully transparent bottles. Bottles which are non-transparent, coloured or with designs will not be permitted.

CONDUCT IN TEST HALL

- Candidates must read and abide by the instructions regarding their conduct in the test hall at the beginning of the computer-based test.

- Candidates are allowed to carry mask and personal hand sanitizer to the venue as preventive measures, if they so deserve. These will not be provided at the test centre.

- Candidates will be disqualified from the exam if found:

    o Copying from computer monitors of any other candidates.

    o Permitting/helping others to copy from allotted computer.

    o Attempting to give or obtain irregular assistance of any description from any other candidates.

    o Misbehaving or cheating or in possession of PROHIBITED ITEMS

    o Indulging in disorderly or inappropriate behavior with Institute officials/Hall invigilators or any other staff at the test centre or on Institute helpline.

In the event of such cases as above, candidates involved in the same will be removed from the Test centre and may be debarred from appearing the TISS-NET in future.

INSTRUCTIONS FOR GOI CANDIDATES
Candidates belonging to SC/ST categories whose parental income is less than Rs 2.5 lakh per annum during year 2021-22 and have paid Rs. 250/- as application fee per programme will be reimbursed of their travel cost as per the rules following the due procedures. They are required to fill the travel reimbursement form provided in the TISS Application website

(https://admissions.tiss.edu/view/6/admissions/reservations/travelling-reimbursement-only-for-scst-eligible-ca/).

- Other SC/ST candidates need not fill up this travel form as travel expenses will not be reimbursed to them.

- As per GOI directives, candidates are entitled to get reimbursement for sleeper class railway fare or actual cost incurred by the candidates, whichever is lower. No refund will be given for Airfare/AC/Luxury Bus tickets. If travelled in any other mode other than permitted, the reimbursement will be restricted to permitted fare as above.

- It is mandatory to submit the original tickets of the onward and return journey to be eligible to get travel reimbursement. Travel Allowance form must be sent by post or courier along with a photocopy of attested Caste/Tribe Certificate, Income Certificate for the Financial Year 2020-21 and the Original Tickets (onward and return journey) to "the Section Officer (SC/ST Cell), Tata Institute of Social Sciences, Post Box No 8313, V.N. Purav Marg, Deonar, Mumbai -400 088", on or before March 14, 2023.

- Candidates not submitting the above form and documents, or submitting later than March 14, 2023 or submitting with incomplete documents will not be reimbursed the travel expenses. Follow up correspondences in this regard for any rectification or additional documentation will not be entertained.

FACILITATIVE PROVISIONS FOR PERSONS WITH DISABILITIES

- As per GOI directives, visually challenged, persons with locomotor disability (both arms affected) and dyslexic candidates, and who are using a scribe/writer will be allowed an additional 30 minutes compensatory time for TISS NET.

- PWD candidates who are eligible to avail the services of a scribe must submit a written application form in the prescribed format and submit it at least 5 days prior to the TISS-NET to Assistant Registrar (Academic) via email at ar.acad@tiss.edu

- The details guidelines and prescribed format are available on TISS Admission website and the format of scribe certificate may be download from following link

- https://tiss.edu/uploads/files/Certificate-Scribe.pdf

- Candidates are required to bring their own scribe who fulfil the criteria.

- The scribe's qualification TISS should be one step lower than the minimum eligibility for the examination concerned. TISS will not be in a position to provide scribe at any of the centres for TISS-NET. The writers/scribes are expected to bring a bonafide certificate from their respective college to prove their present course of study as proof of their academic qualification.

- PWD candidates who have been provided with a scribe may be given an additional time of 30 minutes of the Test duration.

- All the rules for candidates (not carrying any type of prohibited items such as electronic devices, cell phone, calculator, camera or any other digital/communication/storage devices etc.) apply to the scribe/writer as well.

TISS-NET HALL TICKET

- It is the responsibility of the candidates to check their name and other details mentioned in the hall ticket are correct (spelling of names, any initials, etc.).

- Candidates who received their hall ticket without their photograph should affix their passport size photo and get it attested by the principal of a college or headmaster of a high school or a branch manager of any public-sector bank or doctor/advocate/engineer/any officer working with any central/state government office.

- **Candidates carrying hall ticket with incorrect name and without attestation on the photos will not be allowed to appear for the test.**

Sd/-
Deputy Registrar (Academic)