



COAL INDIA LIMITED

TRAVELLING ALLOWANCE REIMBURSEMENT CLAIM BILL

Miscellaneous Expenditure Voucher No. :

PURPOSE OF EXPENDITURE :

1 For attending the Interview at _____ on _____ for the post of _____ vide Interview letter No. _____ dated _____, 2017.

2. _____ Class Railway fare by the shortest route from _____ to _____ and back (via) _____ vide enclosed Railway Ticket / Money Receipt No. _____ dated _____.

One way Railway fare	: Rs.
Return Railway fare	: Rs.
Total	: Rs.

3. One way Bus fare from _____ to _____, distance for which is _____ k.m.

Return Bus fare for above	: Rs.
Return Railway + Bus fare	: Rs.
Total	: Rs.

I certify that there is no direct Rail communication from _____ to _____ which is the cheapest means of transport in the locality.

ORIGINAL BUS TICKET / RAILWAY TICKET PURCHASED BY ME FOR THE ABOVE JOURNEY IS ENCLOSED.

SIGNATURE OF CLAIMANT

NAME :

ADDRESS:

ROLL NO.:

ENCLOSURE: (1) RAILWAY TICKET /BUS TICKET (2) INTERVIEW LETTER

I hereby authorize Coal India Ltd. to disburse TA payment through electronic fund transfer system FT/RTGS/NEFT. The details for facilitating the payments are given below:

1	Name of the Beneficiary ,Address with Telephone No.	
2	Bank Name, Address with Telephone No.	
3	Bank Account Number with style of Account (Savings/Current)	
4	IFSC Code Number of the Bank	

I hereby declare that the particulars given above are correct and complete and if the transaction is delayed or credit is not affected due to incorrect information, I will not hold Coal India Ltd. responsible.

SIGNATURE: _____

NAME: _____

DATE:

PLACE:

NOTE: ONE CANCELLED/PHOTOCOPY OF CHEQUE MAY PLEASE BE PRODUCED IN LIEU OF BANK CERTIFICATION.

CERTIFICATION FOR PAYMENT (FOR OFFICIAL USE)

SIGNATURE OF THE OFFICIAL
PERSONNEL/RECTT DEPTT., CIL

EXPENDITURE APPROVED BY

SIGNATURE _____

NAME _____

DESIGNATION _____

Payment of Rs. _____ (Rupees _____
_____)only vide.UTRNo.: _____
dated _____.

SIGNATURE OF REMITTER