

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DELHI URBAN SHELTER IMPROVEMENT BOARD
PUNERVAS BHAWAN, I.P. ESTATE,
NEW DELHI-110002

ENGAGEMENT OF JUNIOR ENGINEER (CIVIL) AND JUNIOR ENGINEER (ELECTRICAL) ON CONTRACT BASIS

| | |
|---|-----------------------|
| OPENING DATE AND TIME OF ONLINE APPLICATION | 14/12/2020 AT 4:00 PM |
| CLOSING DATE AND TIME OF ONLINE APPLICATION | 23/12/2020 AT 6.00 PM |

Applications are invited from eligible candidates having Degree in Civil Engineering/Electrical Engineering or Diploma in Civil Engineering/Electrical Engineering with two years' experience for engagement as Junior Engineer (Civil) and Junior Engineer (Electrical) respectively in Delhi Urban Shelter Improvement Board on contract basis at a fixed monthly remuneration of Rs.35400/- +DA per month for a period of one year or till these posts are filled up on regular basis through DSSSB or till further orders, whichever is earlier.

1. TOTAL VACANCIES:

| POST | VACANCY |
|----------------------------|---------|
| JUNIOR ENGINEER (CIVIL) | 85 |
| JUNIOR ENGINEER (ELECTRIC) | 15 |

PERCENTAGE OF RESERVATION BETWEEN UR, SC,ST OBC AND EWS AS PER EXTANT GUIDELINES SHALL BE MAINTAINED. BREAK UP OF POSTS IS AS FOLLOWS:

| POST | TOTAL VACANCY | UR | SC | ST | OBC | EWS |
|----------------------------|---------------|----|----|----|-----|-----|
| JUNIOR ENGINEER (CIVIL) | 85 | 37 | 12 | 06 | 22 | 08 |
| JUNIOR ENGINEER (ELECTRIC) | 15 | 08 | 02 | 01 | 03 | 01 |

2. EDUCATIONAL QUALIFICATIONS:

Candidates should possess the required Academic/Technical qualification from a recognized Board/University/Institute on or before date of issuing of advertisement for applying against the post advertised as given below.

1. JUNIOR ENGINEER (CIVIL):

Degree in Civil Engineering

or

Diploma in Civil Engineering with two years' experience.

2. JUNIOR ENGINEER (Electric):

Degree in Electrical Engineering

or

Diploma in Electrical Engineering with two years' experience.

NOTE: The candidates must have secured minimum marks in Bachelor's Degree/Diploma as mentioned below for applying to the above posts:

| | |
|------------------------------|--------------|
| General candidates | : 50% |
| OBC —Non Creamy Layer | : 48% |
| SC/ST Candidates | : 45% |

In case the mark sheet of the candidate does not reflect the statement of marks obtained by the candidates then the candidates should attach the supporting documents from the college/university which issued the mark sheet /degree, clearly mentioning the equivalence of CGA/CPA/CGPA etc. to the aggregate marks (in percentage term) with the application form.

3. AGE LIMIT:

| category | Age limit |
|----------|-----------|
| UR | 18 - 27 |
| OBC | 18- 30 |
| SC/ST | 18 - 32 |

NOTE: The Engineering Interns (Civil/Electric) already engaged in DUSIB on contract basis will be given age relaxation of 05 years.

4. RESERVATION:

Reservation for Scheduled Caste (SC), Scheduled Tribe (ST), Other Backward Classes (OBC-NCL (Non Creamy Layer)) EWS whichever applicable and admissible under extant rules.

NOTE (I) : Candidates applying against reserved vacancies [SC/ST/OBC-NCL (Non-Creamy Layer)/EWS and/or seeking age relaxation must submit requisite caste certificate from the Competent Authority (The Certificates, as applicable should be scanned & uploaded with Application Form), otherwise their claim for reserved status [SC/ST/OBC-NCL (Non Creamy Layer)/EWS will not be entertained and the candidature/application of such candidates, even if fulfilling all will be summarily rejected.

Note (II): Candidates belonging to SC/ST/OBC-NCL (Non Creamy Layer), fulfilling required Educational qualification and Age for UR post can also apply against UR vacancies. Thus he/she need not to submit Caste certificate and will not have any claim for reservation.

NOTE (III): Benefits of reservation shall be provided to Delhi resident only subject to production of valid caste and domicile certificate issued by GNCT of Delhi.

NOTE (IV): Benefits of reservation as per the extant guidelines shall be provided to candidate for contractual engagement.

NOTE (V): Candidates can apply either for UR Post or for reserved post.

5. SELECTION CRITERIA: DIVISION OF MARKS

TOTAL MARKS - 100

| | | | |
|-------------------|---|------------|--------------|
| (A) Qualification | : | 70 | Marks |
| (B) Experience | : | 10 | Marks |
| (C) Interview | : | 20 | Marks |
| TOTAL | : | 100 | Marks |

A CRITERIA FOR EDUCATIONAL QUALIFICATION: TOTAL MARKS: 70

Minimum cut off percentage/marks (CRITERIA) in degree/diploma for being called for interview shall be 50% for unreserved candidate, 48% for OBC and 45% for reserved category candidate.

| % | FOR MINIMUM CRITERIA | UPTO 60% | UPTO 70% | UPTO 80% | UPTO 90% | ABOVE 90% |
|---------------|----------------------------|-------------|-------------|-------------|-------------|--------------|
| IN DEGREE | 36 | 42 | 49 | 56 | 63 | 70 |
| IN DIPLOMA | | | | | | |

**B MARKS FOR EXPERIENCE IN ADDITION OF
EDUCATIONAL QUALIFICATION**

| | | |
|--------------------------------|---|-------------------|
| (Minimum eligibility criteria) | : | 10 MARKS |
| EXPERIENCE TWO YEARS | : | 10 MARKS |
| FOR EACH YEAR EXPERIENCE | : | 05 MARKS |
| LESS THAN 06 MONTHS | : | 1.25 MARKS |
| MORE THAN 06 MONTHS | : | 2.5 MARKS |

- (i) Minimum qualification (minimum eligibility criteria) for Junior Engineer (Civil) is Degree in Civil Engineering or Diploma in Civil Engineering with two years' experience
- (ii) Minimum qualification (minimum eligibility criteria) for Junior Engineer (Electric) is Degree in Electrical Engineering or Diploma in Electrical Engineering with two years' experience.

C INTERVIEW: 20 MARKS

I.Marks for personal intelligence : 10 POINTS

II.Marks for technical knowledge in field : 10 POINTS

6. ONLINE APPLICATION:

Candidates are required to apply ONLINE by visiting <https://delhishelterboard.in>

Detailed instructions for filling up ONLINE applications on the website:

1. Candidates are required to log on to the website <https://delhishelterboard.in> for filling ONLINE application for contractual engagement and fill up the personal details/Bio-data etc. carefully.

NOTE-1: Candidates should ensure that their name, father's name, dates of birth etc. exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also debarment. In case the candidate has changed his/her name then Gazette Notification or any other legal document as applicable should be submitted at the time of Interview/Screening. Such candidate should indicate their changed name in the ONLINE application. However, other details should match with the HSC/SSC or equivalent certificate. Date of such change should be prior to the date of submission of application.

2. Applicant has to submit only one application against the advertisement as per his/her eligibility whereas submitting more than one application in any category with different particulars like Name/Father's name/Community/Photo (face) educational and or technical qualification etc. or with different E-mail ID/Mobile number are informed that all such applications will be summarily rejected.

NOTE-II. Candidates are advised to indicate their current active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire selection process. After sending of ONLINE application candidates shortlisted on the basis of Marks/Merit shall be called for Interview and same will be intimated in the candidate's SMS/E-mail.

NOTE-II To avoid last minutes **rush**, candidates are advised in their **own interest** to submit ONLINE application much before the closing date to avoid possible inability/failure to log on to the website on account of heavy load on the internet or website jam during the last few days.

NOTE-III This office does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.

NOTE-IV: Candidate need not send any application print outs or certificates or copies to this Office by post. Candidates' information shall be sent on their SMS/e-mail.

NOTE-V: No separate call letters shall be issued and information shall be sent by mode of SMS/E-mail. Candidates are advised to take print out of E mail/SMS which is required to be produced at the time of Interview.

3. SCANNED PHOTOGRAPH/SOFT COPY OF PHOTOGRAPH

Candidates are required to upload their colour photograph (size 4.5cmx3.5cm, which should not be older than three months from the date of application in color, JPG/JPEG format, size of the file should be below 100 kb with clear front view of the candidate **without cap and sunglasses**. Candidates may note that if it is not proper, at any stage; reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing at the time of Interview.

4. SCANNED SIGNATURE/SOFT COPY OF IMAGE OF SIGNATURE

Candidates are also required to upload their signature (size 3.5 cm x 2.5 cm, JPG/JPEG format, size of the file should be between 20 kb-50 kb).

5. DOCUMENTS TO BE UPLOADED

Candidates are required to upload the following documents in 200kb to 300kb only.

- a. Certificate for proof of date of birth (Standard 10 or its equivalent certificate or Mark sheet indicating date of birth or school leaving certificate indicating date of birth).
- b. Scanned copy of caste/ category certificates, for SC/ST/OBC/minorities/EWS candidates, wherever applicable.
- c. Certificate regarding three years Degree in Civil/Electric Engineering or Diploma with two years' experience from a recognized University/Institute.

7. IMPORTANT INSTRUCTIONS:

1. Candidates to ensure their eligibility before applying: -The candidates should ensure that they fulfill all eligibility conditions prescribed for the post. Eligibility of the candidates for the post advertised in this advertisement would be decided on the basis of the information furnished by them in the ONLINE application. If at any stage, it is found that any information furnished by the candidate in his/her application is false/in correct or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled forthwith.

2. Production of original documents for Date of birth, Educational Qualification is mandatory without which they will not be allowed to appear in the interview. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi. Photo copy of all documents should be self-attested. No TA/DA/Accommodation will be given for appearing in the interview. The DUSIB administration has all rights reserved to fix any Date/place or postpone interview or cancel due to unforeseen causes against which no claim will be accepted.

8. REMUNERATION:

A consolidate amount of Rs. 35400/- plus DA per month.

1. The number of vacancies indicated in this advertisement is provisional and may decrease or even become NIL at a later stage depending upon the actual needs of the DUSIB administration. The DUSIB administration also reserves the right to cancel the advertisement for vacancies at its discretion and such decision will be final and binding on all.
2. Candidate those who are already in service of PSU/Government Organizations and are eligible for the above should produce "No Objection Certificate for the same from their employer.
3. Candidate's admission for the contractual engagement will be purely temporary subject to satisfying the prescribed eligibility conditions. Mere calling for interview via Email to the candidates will NOT imply that their candidature has been finally accepted.
4. Candidates selected on contractual basis as Junior Engineer (Civil/Electric) basis shall be terminated from service, if the information and documents furnished by him/her for engagement, are found in correct/fake at any stage.
5. The decision of screening /interview /selection committee/administration in all matters relating to eligibility, acceptance or rejection of application etc. will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.
6. Candidates who have been debarred for life from any Government examinations or candidates who have been debarred for a specific period which is not yet completed need NOT apply in response to this advertisement. Their candidature will be rejected during any stage as and when detected.
7. Scanned signature of the candidate, either in English or Hindi, must be in running hand and not in block/capital or disjointed letter. Signatures in different style or language at the time of interview may result in cancellation of candidature.

8. Candidates are required to obtain caste certificates in the proper Proforma from the appropriate authority and produce the original certificate at the time of verification, failing which he/she may be disqualified.

9. TERMS AND CONDITIONS:

The contractual engagement shall be on the following terms and conditions:

- a. The consolidated remuneration payable to the Junior Engineers (Civil) and Junior Engineer (Electrical) will be 35400/- plus DA. This rate shall remain unchanged till expiry of the contract period.
- b. The engagement will be purely on contractual basis and it will confer no right to appointment or regularization and placement in DUSIB, on any ground whatsoever.
- c. No other allowances or facilities, available to regular employees, shall be payable to person engaged on contract basis.
- d. The engagement on contract basis will be for a fixed period and shall automatically come to an end after the expiry of the stipulated period of contractual engagement.
- e. The department shall monitor the performance of the candidate for further continuation/extension, if any.
- f. The engagement on contract basis can be terminated at any time without assigning any reason/notice.
- g. The department will not bear any kind of liability/responsibility during the period he/she remains on contractual engagement with DUSIB except payment of contractual remuneration for his/her service rendered to the department.
- h. DUSIB will not hold any responsibility of incident/accident of the contractual employees during the period of engagement in DUSIB.
- i. If any contractual employee remains absent from duty for without any valid reason, then his/her contractual engagement will automatically stand discontinued.
- j. Persons engaged on contract basis will have to produce their character & past antecedents certificate from a gazetted officer.
- k. Only one day Casual Leave in a month will be admissible to the contractual employees, which can be carried forward to following months limited to Calendar year.
- l. Period of engagement on consolidated amount will not count to officiate in the present or higher post or grade for any purpose whatsoever.
- m. This contractual appointment shall be governed by Conduct Rules as applicable to regular government servant.

10. DURATION:

The Contractual engagement will be for a maximum period of one year or till the posts are filled on regular basis through DSSSB or till further order whichever is earlier.

1. IMPORTANT INSTRUCTIONS:

1. Candidates fulfilling the eligibility criteria should submit their application form ONLINE given in notification duly completed in all respects with scanned copies of all necessary enclosures (e.g. Certificate of Age, Education, Professional Experience, Caste etc.)
2. Candidate should write his/her name, fathers name/husband's name in capital letters as given in Educational Certificate. Candidate should also indicate other particulars as have been asked in the ONLINE application form.
3. One recent passport size colour photograph (4.5X3.5cm), should be scanned with ONLINE application form without fail.

Note: Photograph: The colour photograph of size 4.5X3.5cm (not earlier than three month from the date of advertisement), with clear front view of the candidate without cap and sunglasses, should be scanned on the space provided. Candidates may note that DUSIB Authority may, at any stage, reject the applications for uploading old/unclear photograph on the application or for any significant variations between photograph scanned/uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing along with valid Photo ID at the time of interview.

4. Signature of the applicant must be full and in running hand, not in block/capital letter or disjointed letters. Candidates are required to sign in English or in Hindi in the prescribed places provided in the ONLINE application form.
5. Applicant should possess requisite Educational qualification on or before the date of advertisement.
6. Applications not fulfilling any of the terms and conditions given in this advertisement shall be summarily rejected.
7. Selected candidate will be terminated from work, if the information and documents furnished by him/her for selection, are found incorrect/fake at any stage; observing requisite procedure for such termination. An FIR as per appropriate Act may also be registered at the police station in whose jurisdiction CR/ HQ Office is located.
8. The decision of DUSIB Administration/Screening/interview Committee in all matters relating to eligibility, acceptance or rejection of application, final selection, offer of appointment, suitability for DUSIB and assigning of Post & Pay will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.

12. Grounds for Invalid application:

Candidates are requested to read all instructions thoroughly before submitting ONLINE application; otherwise their applications may get rejected on one or more of the following reasons:

- A. Application without scanned signature/scanned signature in capital letters.
- B. Application without scanned photograph.
- C. Application with scanned photo but wearing Goggles or with cap or disfigured/small size or unrecognizable.
- D. Not possessing the prescribed Educational Qualification for the post on the date of submission of application.
- E. Over-aged & under-aged, date of birth not filled or wrongly filled.
- F. Candidate's name figuring in the debarred list.
- G. Multiple applications with varied details for same post.
- H. Any other form of irregularities found.
- I. Canvassing in any form shall disqualify the candidate.